

# Certified Internal Auditor Exam Review

FALL 2009 IN WESTWOOD VILLAGE

UCLA Extension, in partnership with The Institute of Internal Auditors (IIA), offers the “Internal Auditors CIA Learning System™ Review Program” to prepare students for the Certified Internal Auditor® (CIA®) certification examination.



Learn more about this program by attending a free information session:

Saturday, September 12  
9:30-11:30am  
Room 214, UCLA Extension Lindbrook Center, 10920 Lindbrook Drive, Westwood Village

Event starts promptly at 9:30am.

The Certified Internal Auditor (CIA) is the only globally accepted designation for internal auditors. It is the standard by which internal auditing professionals demonstrate their knowledge and competence to facilitate and manage today's complex internal audit responsibilities.

The CIA certification will:

- Improve your credentials with internal staff and external clients
- Fine-tune your knowledge of best practices in the industry
- Distinguish you from your peers
- Boost your career opportunities

Earning the CIA designation provides a professional advantage for internal auditors throughout all stages of their careers. Those who can benefit include:

- Chief audit executives
- Audit managers and staff
- Audit directors
- Risk management staff
- Business, finance, and accounting students

UCLA Extension's review course utilizes The IIA CIA Learning System, a CIA exam preparation and professional development program. Developed by The IIA in response to market demand for a premier-quality CIA exam preparation program, the course was designed by CIA-certified subject matter experts and covers the entire CIA syllabus to help candidates pass the four parts of the CIA exam.

The IIA CIA Learning System materials are delivered in a blended format consisting of printed workbooks and web-based software. These tools are augmented by the expertise of our experienced instructors in a live classroom format. Participants review key CIA exam topics and learn helpful test-taking strategies, all while interacting with instructors and peers who keep students on track to meet their goals.

To learn more about the CIA certification visit [theiia.org](http://theiia.org).

The review course encompasses modules based on the four parts of the CIA exam:

- **Part I: *The Internal Audit Activity's Role in Governance, Risk, and Control***
- **Part II: *Conducting the Internal Audit Engagement***
- **Part III: *Business Analysis and Information Technology***
- **Part IV: *Business Management Skills***

Participants may enroll in individual parts, in Parts I-III only, or in the comprehensive program (Parts I-IV).

*Students are encouraged to enroll early and pre-study the course materials prior to attending the class sessions.*

COURSE MATERIALS:

The IIA CIA Learning System course materials, which consist of printed workbooks and online access, are included in the course fee.

COURSE DISCOUNTS:

Discounted fees are offered to students officially enrolled in UCLA Extension's Certificate in Accounting, members of The IIA, and companies sending more than three employees to the program.

## Curriculum and Schedule

### PART I:

#### ***The Internal Audit Activity's Role in Governance, Risk, and Control***

This two-day module covers the following learning objectives:

- Comply with the IIA's Attribute Standards
- Risk and Control Knowledge Elements
- Establish a Risk-Based Plan to Determine the Priorities of the Internal Audit Activity
- Plan Engagements
- The Nature of Internal Audit Work in Risk Management, Control, and Governance

2 Saturdays, 8:30am-4:30pm,  
September 26 & October 3

CEU Noncredit Program  
Management 828.501A 1.4 CEU  
Fee: \$495 Reg# V3477  
Discounted Fee: \$445

### PART II:

#### ***Conducting the Internal Audit Engagement***

This two-day module covers the following learning objectives:

- Conduct Engagements
- Conduct Specific Engagements
- Monitor Engagement Outcomes
- Fraud Knowledge Elements
- Engagement Tools

2 Saturdays, 8:30am-4:30pm,  
October 17 & 24

CEU Noncredit Program  
Management 828.501B 1.4 CEU  
Fee: \$495 Reg# V3478  
Discounted Fee: \$445

### PART III:

#### ***Business Analysis and Information Technology***

This three-day module covers the following learning objectives:

- Business Processes
- Financial Accounting and Finance
- Managerial Accounting
- Regulatory, Legal, and Economic Issues
- Information Technology

3 Saturdays, 8:30am-4:30pm,  
November 7, 14 & 21

CEU Noncredit Program  
Management 828.501C 2.1 CEU  
Fee: \$695 Reg# V3480  
Discounted Fee: \$625

### PART IV:

#### ***Business Management Skills***

This one-day module covers the following learning objectives:

- Strategic Management
- Global Business Environments
- Organizational Behavior
- Management Skills
- Negotiating

Saturday, 8:30am-4:30pm,  
December 5

CEU Noncredit Program  
Management 828.501D 0.7 CEU  
Fee: \$395 Reg# V3481  
Discounted Fee: \$355

### PARTS I-III:

#### ***CIA Exam Review***

7 Saturdays, 8:30am-4:30pm,  
September 26-November 21  
(no mtg. 10/10 & 10/31)

CEU Noncredit Program  
Management 828.501AC 4.9 CEU  
Fee: \$1,495 Reg# V3482  
Discounted Fee: \$1,345

### PARTS I-IV:

#### ***CIA Exam Review***

8 Saturdays, 8:30am-4:30pm,  
September 26-December 5  
(no mtg. 10/10, 10/31 & 11/28)

CEU Noncredit Program  
Management 828.501AD 5.6 CEU  
Fee: \$1,895 Reg# V3483  
Discounted Fee: \$1,705

### COURSE LOCATION:

Room 208, UCLA Extension Lindbrook Center, 10920 Lindbrook Drive (corner of Gayley Avenue and Lindbrook Drive), Westwood Village

#### *CPE Credit*

Courses in this program may be applied toward the State of California's continuing professional education (CPE) requirement for the licensure of Certified Public Accountants.

## General Information

### Enrollment

#### *Online*

Visit [uclaextension.edu](http://uclaextension.edu) for full information about our courses. Click on "Quick Enroll" and enter **Reg#**. Complete the online enrollment form for secure registration.

#### *Phone*

Use American Express, Discover, MasterCard, or VISA. Call (310) 825-9971 or (818) 784-7006.

### Refunds

A service charge of \$30 and a nonrefundable course materials charge is withheld from all refunds (service charge is waived if course is canceled, discontinued, or rescheduled). Refund request must be postmarked or phoned in by the last business day before the course begins (no refunds after this date).

### Parking

For more information call (310) 825-9971 or (818) 784-7006 or visit [uclaextension.edu](http://uclaextension.edu).

### Tax Credit

You might be eligible for a tax credit for fees paid at UCLA Extension. For details, see the tax information in the general information section of the quarterly catalog, or visit [uclaextension.edu](http://uclaextension.edu).

### Further Information

*For more information, contact:*

Tiffany Canton

Program Representative

Telephone: (310) 206-1304

Fax: (310) 206-7249

Email: [tcanton@uclaextension.edu](mailto:tcanton@uclaextension.edu)

In accordance with applicable Federal laws and University policy, the University of California does not discriminate in any of its policies, procedures, or practices on the basis of race, color, national origin, sex, sexual orientation, age, or disability. Inquiries regarding the University's equal opportunity policies may be directed to Office of Registrar, UCLA Extension, Suite 214, 10995 Le Conte Ave., Westwood; Voice/TDD: (310) 825-8845. For information on services for students with disabilities, or questions about accessibility, please call (310) 825-7851 (voice or TTY). Wheelchair accessible.