

Now Offered Online

Certified Internal Auditor Exam Review

SUMMER 2010

UCLA Extension, in partnership with The Institute of Internal Auditors (IIA), offers the “Internal Auditors CIA Learning System™ Review Program” to prepare students for the Certified Internal Auditor® (CIA®) certification examination.



The Certified Internal Auditor® (CIA®) is the only globally accepted designation for internal auditors and is the standard by which internal auditing professionals demonstrate their knowledge and competence. Earning the CIA designation provides a professional advantage for internal auditors throughout all stages of their careers.

The CIA designation will:

- Improve your credentials with internal staff and external clients
- Fine-tune your knowledge of best practices in the industry
- Distinguish you from your peers
- Boost your career opportunities

Those who can benefit include:

- Chief audit executives
- Audit directors, managers, and staff
- Risk managers
- Business, finance, and accounting students

To learn more about the CIA certification visit theiia.org.

About Our Program

UCLA Extension's review course utilizes The IIA CIA Learning System, a CIA exam preparation and professional development program. Developed by The IIA in response to market demand for a premier-quality CIA exam preparation program, the course was designed by CIA-certified subject matter experts and covers the entire CIA syllabus to help candidates pass the four parts of the CIA exam. The IIA CIA Learning System materials, which are included in the course fee, are delivered in a blended format consisting of printed workbooks and web-based software.

Online Instruction

With courses offered online, participants can enjoy a convenient way to complete their coursework. Course materials are augmented by the expertise of our experienced online instructors. Students are able to review key CIA exam topics and learn helpful test-taking strategies, all while interacting online with instructors and peers.

Program Modules

The review program encompasses modules based on the four parts of the CIA exam:

- Part I: [The Internal Audit Activity's Role in Governance, Risk, and Control](#)
- Part II: [Conducting the Internal Audit Engagement](#)
- Part III: [Business Analysis and Information Technology](#)
- Part IV: [Business Management Skills](#)

Participants may enroll in individual parts or in one of the two comprehensive sections ([Parts I-III](#) or [Parts I-IV](#)). (See reverse for fees and schedules.)

Students are encouraged to enroll early and pre-study the course materials prior to attending the class sessions. Enrollment is limited; enrollment prior to the start date is required.

Course Discounts

Discounted fees are offered to students officially enrolled in UCLA Extension's Certificate in Accounting, members of The IIA, and companies sending more than three employees to the program.

Course Materials

The IIA CIA Learning System course materials, which consist of printed workbooks and online access, are included in the course fee.



Curriculum and Schedule

Note: Fees include IIA CIA Learning System course materials.

PART I:

The Internal Audit Activity's Role in Governance, Risk, and Control

This review session covers:

- Compliance with the IIA's "Attribute Standards"
- Risk and Control Knowledge Elements
- Establishing a Risk-Based Plan to Determine the Priorities of the Internal Audit Activity
- Plan Engagements
- The Nature of Internal Audit Work in Risk Management, Control, and Governance

INSTRUCTOR:

Dean F. Bower, CPA, CIA, CFE, Manager, Advisory Services, Stonefield Josephson, Inc.

June 30-July 14

Management 828.501A 1.4 CEU

Fee: \$495 Reg# V7748

Discounted Fee: \$445*

PART II:

Conducting the Internal Audit Engagement

This review session covers:

- Conduct Engagements
- Conduct-Specific Engagements
- Monitor Engagement Outcomes
- Fraud Knowledge Elements
- Engagement Tools

INSTRUCTOR:

Rosalyn Wong, CPA, CIA, Internal Auditor, City of Los Angeles

July 21-August 4

Management 828.501B 1.4 CEU

Fee: \$495 Reg# V7753

Discounted Fee: \$445*

* COURSE DISCOUNTS

Discounted fees are offered to students officially enrolled in UCLA Extension's Certificate in Accounting, members of The IIA, and companies sending more than three employees to the program.

For information about enrolling at the discounted fee, call (310) 825-4938.

PART III:

Business Analysis and Information Technology

This review session covers:

- Business Processes
- Financial Accounting and Finance
- Managerial Accounting
- Regulatory, Legal, and Economic Issues
- Information Technology

INSTRUCTOR:

Dean F. Bower, CPA, CIA, CFE, Manager, Advisory Services, Stonefield Josephson, Inc.

August 11-September 1

Management 828.501C 2.1 CEU

Fee: \$695 Reg# V7756

Discounted Fee: \$625*

PART IV:

Business Management Skills

This review session covers:

- Strategic Management
- Global Business Environments
- Organizational Behavior
- Management Skills
- Negotiating

INSTRUCTOR:

Jim Tiao, MBA, CIA, CISA

September 8-15

Management 828.501D 0.7 CEU

Fee: \$395 Reg# V7758

Discounted Fee: \$355*

COMPREHENSIVE SECTIONS:

Parts I-III

Management 828.501AC 4.9 CEU

Fee: \$1,495 Reg# V7759

Discounted Fee: \$1,345*

Parts I-IV

Management 828.501AD 5.6 CEU

Fee: \$1,875 Reg# V7763

Discounted Fee: \$1,695*

CPE CREDIT

Courses in this program may be applied toward the State of California's continuing professional education (CPE) requirement for the licensure of Certified Public Accountants.

General Information

Enrollment

Enrollment is limited. It is recommended that students enroll at least two business days prior to the start of the course in order to have ample time to complete the software orientation.

Students must be enrolled to participate; visitors are not permitted.

Online

Visit uclaextension.edu for full information about our courses. Click on "Quick Enroll" and enter **Reg#**. Complete the online enrollment form for secure registration.

Phone

Use American Express, Discover, MasterCard, or VISA. Call (310) 825-9971 or (818) 784-7006.

Refunds

Refund requests are accepted until the fourth business day after the course begins. A \$30 service charge is withheld from all approved refund requests.

Technical Requirements

Students need a PC computer with the latest version of Internet Explorer or Firefox, or a Macintosh computer with latest version of Firefox or Safari (Mac 10.3 or higher). Our online courses use an application called Blackboard for course discussions, assignments, and alerts. If you're new to online learning, we strongly suggest you view the Blackboard orientation at uclaextension.blackboard.com (click the "Log-in" button, and then "Preview"). If you're using a work email as your Blackboard email, be sure to check with your network administrator to ensure you can receive emails and attachments. Many organizations use firewalls that prevent this.

Tax Credit

You might be eligible for a tax credit for fees paid at UCLA Extension. For details, see the tax information in the general information section of the quarterly catalog, or visit uclaextension.edu.

Further Information

For more information, contact:

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